

Union County Law Library Resources Board Minutes
August 16, 2017

Attending: Stephen Badenhop, Law Library Chair; Frank Howard, Law Library Trustee; Perry Parsons, Law Library Trustee; Rick Rodger, Law Library Trustee; Samantha Kapp-Williamson, Law Librarian

Chair Badenhop called the meeting to order at 4:00 p.m. at the Union County Law Library.

The minutes from the last meeting on June 14, 2017 were reviewed. Rick Rodger moved to approve the minutes pending amendment; Perry Parsons seconded. Motion approved.

The Law Librarian reported on visitor and notary statistics. The board members had no questions concerning the statistics.

The 2017 financial overview as of August 16, 2017, was reviewed and there were no questions about the summary. The June, July, and August bills were reviewed by the board. Perry Parsons moved to approve the current bills and Rick Rodgers seconded. The motion was approved.

New business presented to the board included the renewal of the Lexis Advance contracts. The three contracts comprise of the three patron access terminals, twenty-one individual user accounts, and seven Microsoft Office for Lexis Advance. Both a three and five-year contract is available with a 3% increase in cost every year. The board decided that a five-year contract would be best to lock-in the 3% increase. Perry Parsons moved to approve the 5-year Lexis Advance contract and Frank Howard seconded. The motion is passed and will be signed pending the approval of Thayne Gray, the Law Library's council.

The Law Librarian made a request for travel to the 2017 Ohio Regional Association of Law Library's annual meeting. The meeting is taking place in Cleveland from October 18th- October 20th. Total cost includes the registration fee of \$90 and a hotel for two nights estimated to be around \$420.00. Rick Rodgers moved to approve the Law Librarian's travel and Frank Howard seconded. The travel request is approved.

All current business was concluded, Perry Parsons made a motion to adjourn; Frank Howard seconded. Motion passed and the meeting was adjourned.

The next meeting is scheduled for October 25, 2017 at 4:00pm.